

Veterans' Outreach Center

Quicken



Mike Berke

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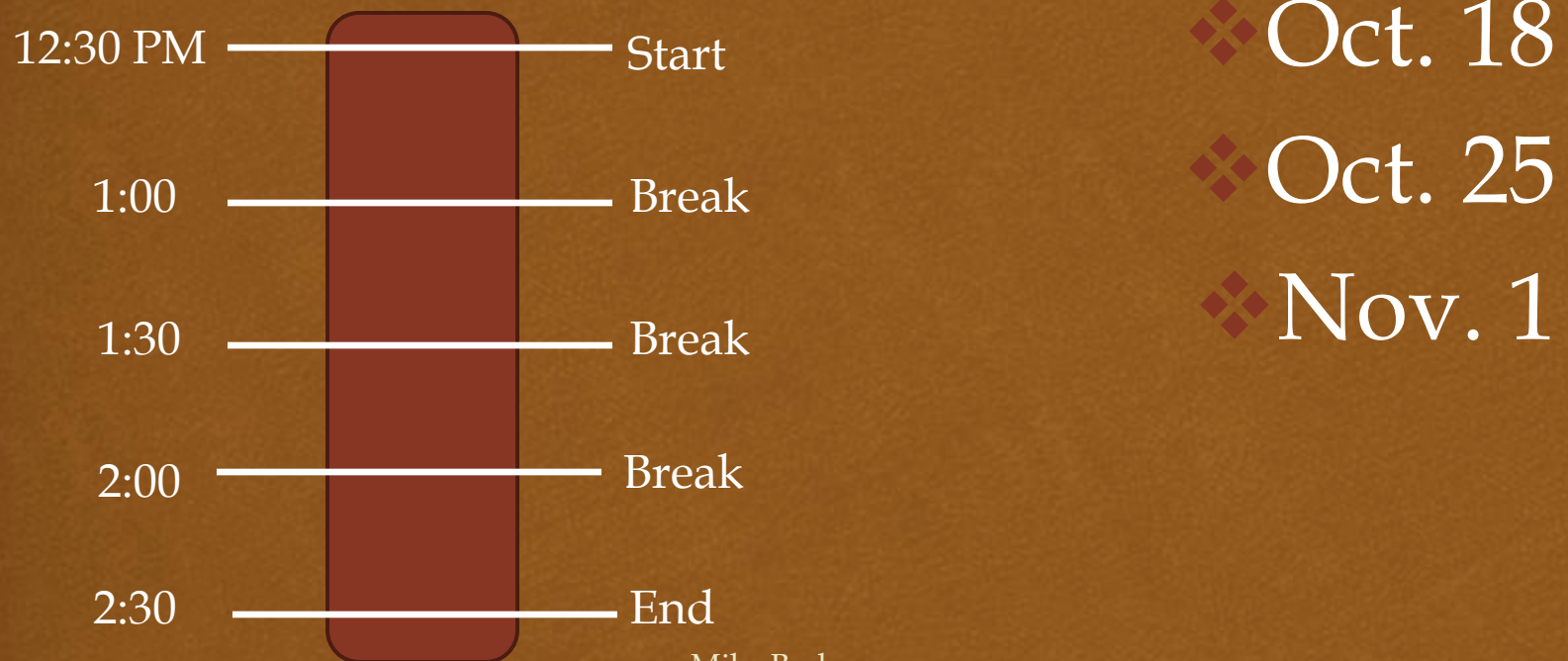
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October 17, 2012

Quicken



Class Layout



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Oct 18:

Introduction

Accounting Basics

How Money Flows

Quicken Home Screen

Categories

Subcategories

Create/Delete/Move Categories

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Oct. 25

Receive Income (Yahoo!!)

Pay Bills (Boo!!)

Write Checks

Write Checks from within Quicken

Blank Checks to be Filled in Later.

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Nov. 1:

More on Categories

Moving/Subcategories

Review/Questions from Last Week

Balancing (Reconciling) the checkbook.

Taxes (UGH!!)

Questions

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Income:

Tax Refund:	\$ 550.00
Paycheck:	\$ 450.55
Sale of old porch furniture	\$ 725.00
Rental Income:	\$ 750.00

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Expenses:

Rent:	\$ 550.00
RG&E:	\$ 250.55
Water:	\$ 45.00
Home Insurance:	\$ 450.00
Credit Card	
• Wegmans	\$105.12
• Home Depot	\$ 93.15
• Speedy's Cleaners	\$ 28.55
• Basil's Restaurant	\$ 35.25

Quicken

Downloading File from ProcessMenders.com

1. Go to www.ProcessMenders.com
2. Click on “Veterans Outreach Center”
3. Double-click on:
 - “Quicken.pptx” for PowerPoint
 - “Quicken. PDF if you do not have Office 2010
4. Select “Save”.